

## **The New Zealand Research Foundation Grant 2020 – Call for Applications**

The New Zealand Research Foundation (NZRF) of the Australian and New Zealand Head and Neck Cancer Society is offering up to two research grants, of up to \$15,000.00 each, in 2020 for research projects that aim at improving the care of head and neck cancer patients.

1. The 2020 NZRF Research Grants are open to New Zealand researchers.
2. There is a limit of one application from each Principle Investigator.
3. The award is for 12 months. A review process for extension for another 12 months is possible. It is expected that substantial progress will have been made in the project before extension is requested. Evidence of milestones achieved will be required.
4. Research topic: Any topic in relation to Head & Neck cancer is acceptable due to multidisciplinary nature of ANZHNCS. Clinical, basic or epidemiological research is acceptable but commercial research on behalf of a company is excluded.
5. The amount of the grant is up to \$15,000.00 each and the amount granted will be at the discretion of the NZRF Board.
6. If there are not sufficient submissions of sufficient quality the Board reserves the right to forego grants for that year.
7. The Board reserves the right to request further information from the researcher and to co-opt additional grant assessors as required.
8. Researchers must have university, hospital or independent research institute affiliation. A letter of support from the Department Director must accompany the submission.
9. Prior approval must be obtained from the Ethics Committee and the approval number enclosed with the application. The approval letter is not required. An application number is not sufficient, it must have been approved.
10. All applications will be confidential. Successful and current requests to other funding bodies must be disclosed in the application.
11. The researcher must agree to present results at the Annual Scientific Meeting of the ANZHNCS and to acknowledge the NZRF in any publication resulting from the funded research.
12. The maximum size of the application is to be 10 A4 pages in the format described below. Applications larger or in different format than this will not be accepted or assessed. Electronic submission as a single pdf in font size 11 and line spacing 1.5 is required. No correspondence will be entered into following the closing date for applications.



13. Notifications of success or otherwise of the application will be sent after the assessments have been finalised.

14. Electronic submission is required. Closing date for submissions is **31<sup>st</sup> May 2020**. Notifications will be sent after the assessments have been finalised.

13. Applications should be submitted by email to the NZRF Secretariat at: [office@headandneckcancerresearch.org.nz](mailto:office@headandneckcancerresearch.org.nz)

## **Application Guide for NZRF Research Grants**

*(Please add paragraphs below each of these headings, **maximum of 10 A4 pages, line spacing 1.5, font size 11**)*

1. Name of Lead Researcher (position, CV - see CV format below)
2. Team members (role, position and CV of each – see CV format below)
3. Affiliated Institution/s
4. Detailed budget and timeline. If a two-year grant is requested, milestones that will be assessed at 12 months as part of renewal application. Detail additional funding sources.
5. Project summary – aims, significance, expected outcomes
6. Detailed description of project – Methods, techniques, resources required.
7. Ethics approval number and letter of support from departmental director affirming availability of facility and equipment
8. Details of Institution to whom the grant funds will be paid to.

### **Sample CV Format**

#### For Lead Investigator

- Name and academic degrees/post-graduate qualifications
- Current position and institutional affiliation
- Research training or fellowships
- Number of peer-reviewed publications. List up to 5 in PubMed format
- Previous grants received (Title and amount)

#### For Team Members

- Name and academic degrees/post-graduate qualifications
- Current position and institutional affiliation
- Role in project and % effort
- List 5 publications most relevant to proposed research in PubMed format